

PUTNAM COUNTY BOARD OF COMMISSIONERS

1



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Tuesday, September 15, 2020 ♦ 6:30 PM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation
4. Pledge of Allegiance (BW)

Code of Ordinances Public Hearing

5. Proposed adoption of changes to the Putnam County Code of Ordinances - Chapter 66 (Zoning) (staff-CA)

Regular Business Meeting

6. Public Comments
7. Consent Agenda
 - a. Approval of Minutes - September 4, 2020 Regular Meeting (staff-CC)
 - b. Approval of Minutes - September 4, 2020 Executive Session (staff-CC)
 - c. Approval of 2020 Alcohol License - Cuscowilla on Lake Oconee-The Turn (staff-CC)
8. Authorization for Chairman to sign Resolution for a Pre-application for funding from the Land and Water Conservation Fund (staff-CM)

Reports/Announcements

9. County Manager Report
10. County Attorney Report
11. Commissioner Announcements

Closing

12. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

File Attachments for Item:

5. Proposed adoption of changes to the Putnam County Code of Ordinances - Chapter 66 (Zoning) (staff-CA)

EXPLANATION OF DOCUMENTS:

Red language equals added text.

~~Struck through language equals deleted text.~~

Chapter 66 - ZONING**Sec. 66-20. - Definitions.**

Patron. Individual or entity that enters into agreement to pay for goods, services, or repair. Once the agreement ends, the patronage also ends.

Customer. Individual or entity that buys goods, services, or repair on a single or daily transaction.

Sec. 66-110. - Development standards.

- (a) Minimum lot size: Ten acres.
- (b) Minimum lot width at the building setback line is 200 feet.
- (c) Minimum setback requirements are as follows:
 - 1. Front setback: ~~400~~ 50 feet.
 - 2. Side setback: 50 feet.
 - 3. Rear setback: ~~400~~ 50 feet; from lake or river: 100 feet.
- (d) Maximum height of structures: Three stories.
- (e) Basic parking requirement: One space per each 200 square feet of space designated for retail sales. See chapter 28, development regulations, for other commercial or recreational uses.
- (f) Maximum lot coverage by buildings: 35 percent.
- (g) Buffer and berm requirement: 100 feet if adjacent to any residential district.
- (h) Mixed-use residential component minimum heated floor area per dwelling unit: 1,000 square feet.
- (i) Density: For permanent residential (apartments/condos/rental cottages), eight dwelling units per acre is the maximum density permitted in this district. All numerical values not yielding a whole number shall be rounded down to the lesser whole number.

- (j) Maximum commercial floor area is computed at 25,000 square feet per acre. Exterior recreation uses such as golf courses or swimming facilities are not included in the floor area computation.

Sec. 66-158. - Board of commissioners, scope of authority.

- (a) *Initiation.* This chapter, including the official zoning maps, may be amended by the board of commissioners on its own motion or by private petition or on recommendation of the planning and zoning commission.
- (b) *Variances.* The board of commissioners shall hear and decide on applications for variances from the development standards or performance standards of this chapter only on appeal of the decision of the planning and zoning commission. Such variances may be granted only:
 1. Where by reason of exceptional narrowness, shallowness or shape of a specific piece of property, which at the time of adoption of this chapter, was a lot or plat of record; or
 2. Where, by reason of exceptional topographic conditions or other extraordinary or exceptional conditions of a piece of property, the strict application of the development requirements of this chapter would result in practical difficulties to, and undue hardship upon, the owner of this property, which difficulty or hardship is not the result of acts of the applicant; and further provided that this relief may be granted without substantially impairing the intent and purpose of this chapter and is not contrary to the public welfare.
 3. In granting a variance, the board of commissioners may attach thereto such conditions regarding the location, character and other features of the proposed building, structure or use as it may deem advisable so that the purpose of this chapter will be served, public safety and welfare secured, and substantial justice done. The board of commissioners is authorized to grant a density variance or a use variance to permit a density or use in a district where otherwise prohibited.
- (c) *Appeals of administrative decision.*
 1. *Who may seek an appeal.* Any person, firm or officer, department, board or agency directly affected by the decision of the planning and zoning commission may bring an appeal before the board of commissioners. Such request shall be made within ten days following notification of the decision from which an appeal is taken by filing with the director a notice of appeal and specifying the grounds thereof. The director shall forthwith

transmit to the board of commissioners all papers constituting the record upon which the action appealed from was taken.

2. *Decisions subject to appeal.* Actions of the planning and zoning commission subject to appeal are limited to the following administrative decisions:
 - a. grant or denial of variance requests; and/or
 - b. interpretation of the provisions of Chapter 66 as appealed to the planning and zoning commission pursuant to Sec. 66-157(d).
3. *Extent of commission power.* The board of commissioners may, in conformity with this chapter, reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed.
4. *Effect of appeal.* An appeal waiting for a hearing shall not stay the effectiveness of the permit or decision being challenged. However, if the owner of property who has received the permit, variance or favorable interpretation proceeds with development at the property owner's own risk that such development may be halted if the appeal is successful.

Sec. 66-159. - Procedures for public hearings and meetings.

- (a) The following rules of procedure govern meetings and public hearings on all amendments, rezoning, variances, appeals, matters of interpretation and similar matters relating to this chapter before the planning and zoning commission or the board of commissioners. These rules apply to all such public hearing items appearing on any agenda.
 1. Individuals desiring to address the planning and zoning commission or the board of commissioners regarding an agenda item are required to sign in prior to the commencement of the meeting or public hearing. Such comments by any one person should not exceed three minutes. Applicants or proponents of an item on the public hearing agenda shall be heard first and shall have a minimum of ten minutes in which to present any information pertinent to the issue to be decided. Opponents of the issue may respond and shall have a minimum of ten minutes in which to present any information pertinent to the issue to be decided. Applicants or proponents may use any unused portion of their ten minutes for rebuttal. Opponents shall not have the right of rebuttal. No demonstrations will be permitted.
 2. Written comments on the subject of the meeting or hearing may be submitted by any person at any time prior to the adjournment of the hearing.

3. Following the presentation of positions by members of the public, a recommendation from the county staff shall be presented.
4. Following the staff recommendation, members of the planning and zoning commission or the board of commissioners may ask of anyone present questions pertinent to the issue.
5. Following questions and/or comments by the planning and zoning commission or the board of commissioners, a motion for action on the issue will be in order.
6. Authorized action by the planning and zoning commission or the board of commissioners, with respect to any motion pending before it, consists of one of the following: Approval, approval with conditions, denial, deferral, withdrawal without prejudice, or deferral to a time certain. **Additionally, the board of commissioners may remand the proposed action for further consideration by the planning and zoning commission.** Any vote shall be by roll call. A tie vote acts as a denial.
7. No official action shall be taken except upon the affirmative vote of at least three members of the planning and zoning commission or the board of commissioners, or a majority of a quorum.
8. Minutes of the meetings of the planning and zoning commission and the board of commissioners shall be maintained and any written or other tangible materials presented at the hearing must be kept as a permanent record. Any person desiring a transcript of the hearing must arrange for a court reporter at their own expense.
9. The board of commissioners shall confirm, in writing to the applicant, its decisions with respect to any matter pending before it at the request of a private applicant. Any map amendment shall be posted by the director of the planning and development department on the official zoning maps within 30 days of its approval by the board of commissioners. On the effective date of the amendment of the official zoning maps, such amendments shall be posted in an appropriate manner; and records accompanying or references upon the maps shall enable the identification of the official action by which such amendment was made and the date of such action. No such amendment shall become effective until such change in entry has been made on the official maps, it being the intent of this chapter that the public shall be able to rely on such maps as correct and final authority as to current zoning status without investigating for possible errors or omissions. No change of any nature shall be made in the official zoning maps except in conformity with the procedures and requirements of this division.

- (b) If the official zoning maps become damaged, lost or difficult to interpret by reason of the nature or number of changes, the commission may by ordinance authorize new official zoning maps which shall supersede the prior maps; provided, however, that if there is uncertainty about the zoning status of any area because of the condition of the maps or any part thereof, such action shall take the form of an amendment to this chapter, and shall resolve the uncertainty. The new official zoning maps may correct drafting or other omissions or errors in the prior maps. The new official zoning maps shall be authenticated and attested as for the original, with wording indicating when and by what instrument the prior document was adopted. Unless the prior official zoning maps have been lost or wholly destroyed, such documents, or any remaining significant parts thereof, shall be preserved, together with any significant records pertaining to its adoption or amendment, as a guide to prior zoning status of areas.

Sec. 66-161. - Application for a zoning change.

- (a) *Authority to initiate amendments.* Applications to amend this chapter may be in the form of proposals to amend the text, or proposals to amend part or all of the official zoning maps (a rezoning) or by actions initiated by the board of commissioners. An application for an amendment to the official zoning map, affecting the same property, shall not be submitted more than once every 12 months. Such interval begins with the date of the final decision by the board of commissioners. The board of commissioners, in its discretion and by unanimous vote, may reduce or waive the final six-month time interval to amend the official zoning map affecting the same property. However, an application to alter conditions of rezoning as contemplated in subsection 66-166(b) of this division may be submitted at any time. Applications shall be the same as for a rezoning and shall comply with the requirements of this section, excluding subsections (b) and (c) hereof.
- (b) *Application: receipt and acceptance.*
1. Whenever an application is initiated by a person or persons other than the board of commissioners, the following requirements shall be met. Prior to processing any such application, the applicant shall be required to file the necessary documentation and follow the procedures as set forth in this section.
 2. An application shall be made in writing to the planning and development department on forms provided by the department. Each application shall include the signatures of the applicant and property owner. It shall affirm the owner is in fact the current owner of record. The letter of agency form shall be notarized.

3. No application will be considered to have been made until such form(s) as described in subsection [66-161\(c\)](#) herein have been completed and submitted to the planning and development department with the application fees as established by the board of commissioners and supporting materials as required under this article. **Materials, documents, or evidence presented in favor of an application for zoning change must be submitted no later than the immediate Friday preceding the planning and zoning commission's consideration of the request.**
4. Any communication relative to an application for a zoning change will be regarded as informational only until a proper and complete application is accepted by the director of the planning and development department or designee. The planning and development department shall review the application for completeness within five workdays following the submission deadline. Incomplete or improper applications will be returned to the applicant with a written list of deficiencies and signed by the director. The application submittal deadline shall be the last Thursday of every month, unless said day is a holiday, as may be established by the board of commissioners, then the deadline shall be the day before.

(c) *Application contents.* An application is to be submitted in one signed original copy and in a number of copies as established by the planning and development department. The following is required for all residential and commercial subdivision rezoning requests. All other requests must include subsections (c)(1)—(13).

1. Properly executed application form supplied by the planning and development department, including the owner's signature and a letter of agency form or a specific notarized written authorization by the owner delegating the applicant to act on behalf of the owner and that the applicant may agree to any conditions and stipulations on the behalf of the owner that may be attached to the application by the approval of the application by the board of commissioners.
2. The location of the subject property, including street number, if any;
3. Copy of warranty deed;
4. Legal description and recorded plat of the property to be rezoned;
5. Existing zoning district classification of the property and adjacent properties; and the proposed zoning district desired;

6. The comprehensive plan future land use map category in which the property is located. If more than one category applies, the areas in each category are to be illustrated on the concept plan;
7. A detailed description of existing land uses;
8. The area of land proposed to be rezoned, stated in square feet if less than one acre and in acres if one acre or more;
9. A statement as to the source of domestic water supply;
10. A statement as to the provision for sanitary sewage disposal;
11. Statement of political contributions by the applicant and the applicant's attorney as required by the Georgia Conflict of Interest in Zoning Act (O.C.G.A. § 36-67A);
12. The application designation, date of application and action taken on all prior applications filed for rezoning for all or part of the subject property;
13. Proof that property taxes for the parcel(s) in question have been paid;
14. Concept plan. (If the application is for less than 25 single-family residential lots, a concept plan need not be submitted.)
 - a. An application shall be accompanied by a concept plan. A concept plan may be prepared by a professional engineer, a registered land surveyor, a landscape architect, a land planner or any other person professionally involved in and familiar with land development activities.
 - b. The concept plan shall be drawn on a boundary survey of the property. The boundary survey shall have been prepared by a currently registered Georgia Registered Land Surveyor and meet the requirements of the State of Georgia for such a map or plat under O.C.G.A. § 15-6-67(b).
 - c. The concept plan shall show the following:
 1. Proposed use of the property.
 2. The proposed project layout including:

- i. For residential subdivisions, commercial, or industrial applications, approximate lot lines and street right-of-way lines, along with the front building setback line on each lot.
 - ii. For multifamily and nonresidential development projects, the approximate outline and location of all buildings, and the location of all minimum building setback lines, outdoor storage areas, dumpsters, zoning buffers, parking areas, loading stations, stormwater detention facilities, and driveways, entrances and exits.
 3. Name, address, and telephone number of the applicant, if different than the owner.
 4. The approximate location of proposed stormwater detention facilities and the location shown.
 5. Such additional information as may be useful to permit an understanding of the proposed use and development of the property particularly with respect to the compatibility of the proposed use with adjacent properties.
15. Impact analysis. (If the application is for less than 25 single-family residential lots, an impact analysis need not be submitted.) The impact analysis shall be prepared by a professional engineer, a registered land surveyor, a landscape architect, a land planner or any other person professionally involved in and familiar with land development activities.
- a. The application must be accompanied by a written, documented analysis of the proposed zoning change with regard to each of the standards governing consideration, which are enumerated under subsection [66-165\(d\)](#).
 - b. A traffic impact analysis is to include the existing average daily traffic on road/streets leading to the nearest intersection and the projected average daily traffic. Additional requirements of the analysis may be provided by the planning and development department and included with the application.

- c. The estimated number of dwelling units and total floor area of nonresidential uses (if applicable) of the proposed development.
- d. Effect on the environment surrounding the area to be rezoned including the effect on all natural and historic resources. (State source of the information.)
- e. Impact on fire protection with respect to the need for additional firefighting equipment or personnel. (State source of the information.)
- f. What are the physical characteristics of the site with respect to topography and drainage courses?
- g. Adjacent and nearby zoning and land use.

(d) *Processing of zoning change applications by staff.*

1. Prior to a public hearing for any zoning change pursuant to [section 66-161](#), the director shall send a copy of the agenda to each member of the planning and zoning commission and the board of commissioners.
2. Conflict of interest. Following receipt of the agenda and prior to the first public hearing, the individual officials shall file a conflict of interest disclosure report as may be required by O.C.G.A. § 36-67A.
3. Staff review and recommendation. The planning and development department director shall prepare, with the assistance of the technical review process when applicable, a written recommendation and zoning analysis that shall include: The items listed in subsection (c)(14)c.1.—5. as appropriate, and the items listed in subsection (c)(15)a.—g. as appropriate, and the following:
 - a. Comments on a site review of the property and surrounding area, as well as an analysis of any previous zoning history relative to the tract; and
 - b. Statement as to the conformity with Putnam County's Comprehensive Plan; and
 - c. The opinions and findings resulting from the technical review process.

- (e) *Recommendation distribution.* In advance of the public hearing by the planning and zoning commission, copies of the written recommendations and the attachments shall be provided to each member of the planning and zoning commission and the board of commissioners. A copy of the recommendation shall be provided to the applicant within a reasonable time after distribution has been made. A reasonable number of copies will be available to the public on a first-come basis.

Sec. 66-162. - Application scheduling and fees.

- (a) Applications shall be submitted in accordance with subsection [66-161\(b\)\(4\)](#) and shall be heard by the planning and zoning commission at a public hearing **no earlier than** ~~on~~ the first Thursday of the second month following the application deadline and the board of commissioners at a public hearing **no earlier than** ~~on~~ the third Tuesday following the planning and zoning public hearing. Applicants will be notified if a hearing is cancelled per subsection [66-150\(c\)\(2\)a.](#), along with the rescheduled date of the new hearing.
- (b) Application fees for an application to amend the official zoning map shall be established by the board of commissioners and made available by the planning and development department. A fee shall not be charged for applications initiated by the board of commissioners.

Sec. 66-165. - Action on rezoning application or text amendment.

- (a) *Hearing.* The planning and zoning commission and the board of commissioners shall hold public hearings on each application or text amendment as provided in [section 66-162](#).
- (b) *Director's reports.*
1. The director of the planning and development department at the public hearings shall state staff's recommendation for each application or text amendment after hearing proponents and opponents issues.
 2. For the BOC hearing, the director will also state the P & Z recommendation.
- (c) *Considerations.* In addition, the planning and zoning commission and the board of commissioners shall, with respect to each application or text amendment, consider each of the matters set forth in subsection (d) of this section, the opinions and findings of the technical review process and the recommendation of the director of the planning and development department.

(d) *Standards governing consideration of a zoning change.* All amendments to the zoning map shall be viewed by the planning and zoning commission and the board of commissioners in light of the following standards used to determine the balance between an individual's unrestricted right to the use of his or her property and the public's right to the protection of its health, safety, morality, or general welfare of the community. These standards shall be printed and copies thereof shall be available to the general public during regular business hours. Emphasis may be placed on those criteria most applicable to the specific use proposed:

1. Is the proposed use consistent with the stated purpose of the zoning district that is being requested?
2. Is the proposed use suitable in view of the zoning and development of adjacent and nearby property?
3. Will the proposed use adversely affect the existing use, value or usability of adjacent or nearby property?
4. Is the proposed use compatible with the purpose and intent of the comprehensive plan?
5. Are there substantial reasons why the property cannot or should not be used as currently zoned?
6. Will the proposed use cause an excessive or burdensome use of public facilities or services or exceed the present or funded capabilities, including but not limited to streets, water or sewer utilities, and police or fire protection?
7. Is the proposed use supported by new or changing conditions not anticipated by the comprehensive plan or reflected in the existing zoning on the property or surrounding properties?
8. Does the proposed use reflect a reasonable balance between the promotion of the public health, safety, and a reasonable private use of the subject property?
9. In addition to the standards enumerated in items (1)—(8) of this section, the planning and zoning commission and the board of commissioners may consider the following standards in a rezoning application if applicable:
 - a. Duration for which the property has been vacant;
 - b. Development patterns and trends in the community;
and

c. Potential air, water, noise and light pollution.

(e) *Amendments to the application or to text amendments.*

1. The planning and zoning commission may recommend amendments to an applicant's request which would: reduce the land area, change the district requested, number of dwelling units, locations of ingress and egress, and building height. The planning and zoning commission may also apply buffers, increase setbacks and hours of operation and impose conditions of rezoning, which may be deemed advisable so that the purpose of this chapter will be served, and the health, public safety and general welfare are secured.
2. The board of commissioners is hereby authorized also to enter into a development agreement setting forth the conditions placed on the approval of a zoning application. The development agreement will be referred to the planning and zoning commission to draft the conditions and terms before resubmitting to the board of commissioners for approval.
3. If the request is for a rezoning of a portion of a parcel **or shall result in the combination of multiple parcels or a portion of multiple parcels**, the approval of such rezoning shall be conditioned upon the resurveying and ~~the~~ recordation **in the Superior Court of Putnam County of an accurate ~~the~~ plat within 60 days of approval by the Board of Commissioners. A copy of the recorded plat shall be filed with the planning and development department director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action.** If conditions have been made to the rezoning approval, the new zoning district designation on the official zoning maps shall include an asterisk (*), such conditions being reflected in the official minutes of the meeting of the board of commissioners.

(f) *Planning and zoning commission's and board of commissioners' decisions.*

1. The planning and zoning commission may recommend approval or deny the application, or change, reduce or modify any part of the application to best achieve a balance between rights of the applicant and the public interest.
2. The board of commissioners may grant approval or deny the application, or change, reduce or modify any part of the application

to best achieve a balance between rights of the applicant and the public interest.

3. The planning and zoning commission and the board of commissioners may defer its vote to another hearing date, or allow an application to be withdrawn with or without prejudice with respect to the 12-month limitation of this division. An action by the planning and zoning commission or the board of commissioners to defer the application shall include a statement of the date and time of the next meeting at which the application will be considered. However, if the second public hearing will allow continued presentation of positions or information by proponents or opponents, the deferred hearing also shall be readvertised in compliance with [section 66-163](#).
- (g) *Communication to property owner after approval.* After each application has been disposed of by the board of commissioners, the property owner shall receive notification from the director of the planning and development department of the zoning change and the conditions related thereto. The director shall also notify the property owner to survey and plat new divisions of property for recording, if applicable.
- (h) *File maintenance.* The department of the planning and development shall maintain a file containing each application, which shall remain current throughout the development's construction to completion. The file shall contain references to all other permits issued pursuant to the approval of the rezoning. The department may maintain a summary of the pertinent data and status of the development in a computer database.

File Attachments for Item:

- 7. Consent Agenda
 - a. Approval of Minutes - September 4, 2020 Regular Meeting (staff-CC)
 - b. Approval of Minutes - September 4, 2020 Executive Session (staff-CC)
 - c. Approval of 2020 Alcohol License - Cuscowilla on Lake Oconee-The Turn (staff-CC)

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Friday, September 4, 2020 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, September 4, 2020 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

- Chairman Billy Webster
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Bill Sharp

STAFF PRESENT

- County Attorney Barry Fleming
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 9:00 a.m. (Copy of agenda made a part of the minutes on page _____.)

2. Approval of Agenda

Motion to approve the agenda with the addition of an Executive Session after the Commissioner Announcements and a special prelude after the invocation.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

Chairman Webster introduced Senator Brandon Beach from Senate District 21. He owns property in Putnam County and wanted to meet the board.

3. Invocation

County Attorney Fleming gave the invocation.

4. Pledge of Allegiance (BW)

Chairman Webster introduced the special prelude: "Old Glory" by patriotic speaker Evangelo Morris.

Chairman Webster led the Pledge of Allegiance.

5. Special Presentation - Youth Services - Dr. Ulrica Jones, Eventual Success, LLC

This item was postponed until after the Public Hearing.

Mill Rate Public Hearing

Chairman Webster opened the public hearing at approximate 9:11 a.m.

6. Presentation of Proposed 2020 Mill Rate (staff-Finance)

County Manager Van Haute gave a presentation on the proposed mill rate.

(Copy of presentation made a part of the minutes on minute book pages _____ to _____.)

7. Comments from the Public

None

8. Comments from Commissioners and/or Staff

The Commissioners thanked the staff and everyone for their hard work. Chairman Webster commented that the mill rate is most important to the public because it directly affects the amount of taxes they pay.

Chairman Webster closed the public hearing at approximately 9:18 a.m.

Regular Business Meeting

Special Presentation - Youth Services - Dr. Ulrica Jones, Eventual Success, LLC

Dr. Ulrica Jones spoke about youth services and the programs offered by Eventual Success.

9. Public Comments

None

10. Consent Agenda

a. Approval of Minutes - August 18, 2020 Public Hearings and Regular Meeting (staff-CC)

b. Approval of Minutes - August 28, 2020 Called Meeting (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

11. Declaration of Road Abandonment of a portion of Little-Minton Road and authorization for Chairman to sign Resolution and Affidavit (staff-CC)

Motion to declare a portion of Little-Minton Road abandoned and authorize the Chairman to sign the Resolution and Affidavit of Abandonment.

Motion made by Commissioner Irvin, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

12. Authorization for staff to schedule a Public Hearing for a Name Change to a county road (BW)

Chairman Webster explained that there are two Tanglewood roads - one in District Three and one in District Four, which causes much confusion. The one in District Three only has five homeowners on it, so it is the one being proposed to change.

Motion to authorize the staff to schedule a Public Hearing for a name change to Tanglewood Road in District Three.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

13. Appointment of 2020 Voting Delegate for the ACCG Business Session of the Legislative Leadership Conference (BS)

Motion to appoint Chairman Billy Webster as the Voting Delegate for the ACCG Business Session of the Legislative Leadership Conference.

Motion made by Commissioner Sharp, Seconded by Commissioner Brown.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

(Copy of form made a part of the minutes on minute book page _____.)

14. Ratification of the Board of Education Mill Rate and Authorization for Chairman to sign Tax Levy Resolution (staff-Finance)

Motion to ratify the Board of Education Mill Rate of 15.772 mills and authorize the Chairman to sign the Tax Levy Resolution.

Motion by Commissioner Brown, Seconded by Commissioner Irvin.

Voting Yea: Chairman Webster, Commissioner Irvin, Commissioner Brown

Voting Nay: Commissioner Sharp

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

15. Authorization for Chairman to sign Resolution setting 2020 Mill Rate for Incorporated County Maintenance and Operation (staff-Finance)

Motion to authorize the Chairman to sign the Resolution setting the 2020 Mill Rate for Incorporated County Maintenance and Operation at 8.078 mills.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

(Copy of resolution made a part of the minutes on minute book page _____.)

16. Authorization for Chairman to sign Resolution setting 2020 Mill Rate for Unincorporated County Maintenance and Operation (staff-Finance)

Motion to authorize the Chairman to sign the Resolution setting the 2020 Mill Rate for Unincorporated County Maintenance and Operation at 8.078 mills.

Motion made by Commissioner Brown, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp
(Copy of resolution made a part of the minutes on minute book page _____.)

17. Authorization for Chairman to sign Resolution setting 2020 Mill Rate for Special Service District (staff-Finance)

Motion to authorize the Chairman to sign the Resolution setting the 2020 Mill Rate for Special Service District at .378 mills.

Motion made by Commissioner Irvin, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp
(Copy of resolution made a part of the minutes on minute book page _____.)

Reports/Announcements

18. County Manager Report

County Manager Van Haute reported the following:

- Striping of 125 miles by GDOT is underway
- County received Cares Act funding of around \$826,000
- HR Director Cynthia Miller applied for and received a \$4000 safety grant
- MGRC will be at the next meeting to discuss a splash pad grant
- PIO Stephanie McMullen gave a social media report (copy of report made a part of the minutes on minute book page _____)

19. County Attorney Report

No report.

20. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: none

Chairman Webster: none

21. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Litigation purposes.

Motion made by Commissioner Irvin, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

Meeting closed at approximately 10:15 a.m.

22. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

Meeting reopened at approximately 10:38 a.m.

23. Action, if any, resulting from the Executive Session

No action taken.

Closing

21. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

Meeting adjourned at approximately 10:39 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



Office of the County Clerk

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)

lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

The draft minutes of the September 4, 2020 Executive Session are available for Commissioner review in the Clerk’s office.



Office of the County Clerk
117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

Approval of 2020 Alcohol Licenses

The following alcohol license application (which is available for review in the County Clerk’s office) has been approved by the Sheriff, Fire Marshal, Building Inspector, and Tax Commissioner and is ready for BOC approval:

Individual Name	Business Name	Address	License Type
Jarrold Clark	Cuscowilla on Lake Oconee – The Turn	463 Cuscowilla Drive*	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits

*New Building and Location

File Attachments for Item:

8. Authorization for Chairman to sign Resolution for a Pre-application for funding from the Land and Water Conservation Fund (staff-CM)

RESOLUTION 20200915

STATE OF GEORGIA

COUNTY OF PUTNAM

WHEREAS, at the *regular meeting* of the *Board of Commissioners of Putnam County*, held on September 15, 2020, a motion was made and duly seconded that the *Board of Commissioners of Putnam County* agree to submit a Pre-application for funding from the Land and Water Conservation Fund. The *Board of Commissioners of Putnam County* further agree that in the event the *Putnam County* pre-application is recommended for funding by the Department of Natural Resources, the *Board of Commissioners of Putnam County* certifies and assures that it has the **ability** and **intention** to finance their 50 percent of the total project cost and will move forward with due diligence to prepare, or have prepared, appropriate documentation required for a formal LWCF application.

PROJECT SPONSOR

BY: _____
(Billy Webster, Chairman)

ATTEST:

(Lynn Butterworth, County Clerk)

MEMORANDUM

TO: Local Government Officials
Regional Commissions
Park & Recreation Departments

FROM: Antoinette Norfleet, Grants Manager

DATE: - - August 31, 2020

SUBJECT: Land and Water Conservation Fund 2020-2021 Grant Cycle

The 2020-2021 Land and Water Conservation Fund (LWCF) grant cycle is officially open!

The federal LWCF grant program helps state and local governments not only acquire and develop recreation lands, but also rehabilitate outdoor recreation facilities. Approximately \$9 million will be available for grant awards to local governments during this funding cycle.

Grant funds are disbursed based on scores received using criteria questions. The criteria questions have a direct correlation to the priorities identified in the current Statewide Comprehensive Outdoor Recreation Plan (SCORP). This ensures that funds are being used to address statewide concerns.

New this year:

- Paper applications will not be accepted. On-line applications will be the only way to apply.
- Grant maximum award is **\$500,000**.

Again this year:

- Recipient must provide a minimum 50% match.
- Grant minimum is \$25,000.
- Only one pre-application can be submitted per jurisdiction.
- General grant information and a link to the on-line portal can be found at www.gadnr.org/lwcf
- Deadline to submit applications is 11:59 p.m. Saturday, October 31, 2020.

Please contact our office at 404.463.8629 if you have questions or need additional information.

cc: Members of the Board of Natural Resources
Mark Williams, Commissioner
Walter Rabon, Deputy Commissioner